



## **INFORMATION AND INSTRUCTIONS FOR FDPE GS FELLOWS**

### **Length of the FDPE Graduate School fellowship**

The same person can hold a GS fellowship up to four years, and it is expected that during that time one should be able to finish his or her Ph.D. degree.

It is not possible to extend the length of the FDPE GS fellowship period if a GS student is on leave of absence from the FDPE fellowship to carry out his or her doctoral studies with some other scholarship or funding. The only acceptable criteria for an extension are the military or civil service, maternity leave or some other work related task, which has been accepted by the Steering Committee.

### **Study requirements**

The requirements are:

- If the Fellow has not completed all three core courses, it is expected that the Fellow completes them. Optimally, these courses should be completed during the 1<sup>st</sup> year of PhD studies.
- After the core courses have been completed, or if the Fellow is not a 1<sup>st</sup> year student and has completed some of the core courses, it is expected that the Fellow takes (i.e., participates in lectures, hands in the exercises, and sits and passes the exam) at least two FDPE field or special courses, or their equivalents every year. This is required until the Fellow has taken the equivalent of at least six FDPE field (special) courses. The Fellow is advised to consult her/his supervisor in what courses to take. While the FDPE encourages its students to take courses in other disciplines, these are viewed as a complement to economics courses, not as a substitute.
- From the 2<sup>nd</sup> year of studies onwards until the Fellow finishes her/his studies, the Fellow is expected to register in one of the FDPE seminars. The Fellow may of course register in more than one seminar. It is required that the Fellow participate in the activities of the chosen seminar. This means participation in all the seminars, and giving at least one presentation / academic year.
- The FDPE GS fellows are members of staff at their home institutions (departments). We expect them to be active members of that community and to take part in the department's



activities. For instance, in the Helsinki area this means that the students are expected to attend the weekly Economics Research Seminar (Kollokvio) on Fridays, the field seminar (on Wednesdays) that is closest to their interest, and the lunch seminar that takes place on Mondays.

It is expected that the Fellow submit her/his thesis by the end of the 4<sup>th</sup> year of studies.

Failure to meet these requirements may result in discontinued funding.

### **Monitoring the progress of studies**

The progress of studies of the GS fellows is monitored biannually. The GS fellows report their progress to the Steering Committee and their thesis supervisor also gives his or her evaluation in this report. The report is filled in on a standard form that can be found on the FDPE home page at:

<http://www.hecer.fi/FDPE/gs/gs.htm>

### **Teaching and other responsibilities at the home institution**

The FDPE recommends that the GS fellows participate in a limited manner in teaching duties (approximately 1 course/academic year).

If a university wishes to pay higher wages to a GS fellow because of qualification or other reasons, the university has to cover the difference (including employer expenses) from its own funds. A responsibility to give a maximum of 56 hours of lectures can be stipulated in exchange for these higher wages.

### **Temporary studies abroad**

As FDPE GS fellowship holders, students are allowed to visit and study abroad temporarily, up to one year. However, before the visit abroad, the student has to commit to finishing his or her Ph.D. degree in a Finnish university. The commitment together with a well-grounded application to study abroad should be addressed to the FDPE Steering Committee.



### **Travel grants**

FDPE has a fixed amount in its budget as support for its GS fellows to present their papers in international conferences and workshops and to participate in international courses. The well-grounded application including an estimation of traveling expenses should be addressed to the FDPE Steering Committee.

For FDPE GS fellows carrying out their research temporarily abroad, a fixed sum of 200 euros can be granted as compensation for travel expenses to present their work in FDPE seminars in Finland.

### **Other issues**

At the moment FDPE does not have the possibility to arrange tutorials in writing papers and presenting them in conferences and workshops. We recommend, for instance, the book entitled *Guide for the Young Economist* (MIT Press) by William Thomson. In addition, the article “The Young Economist’s Guide to Professional Etiquette” (*Journal of Economic Perspectives*, 1992, 169-179) by Daniel Hamermesh may be consulted.

### **Feedback**

We expect and encourage students to give us feedback about all FDPE activities. We especially encourage students to give us feedback about our courses and suggestions for future courses.